

ANNEXURE A

**TERMS OF REFERENCE OF THE SOUTH AFRICAN COUNCIL ON  
INTERNATIONAL RELATIONS (SACOIR)**

**Paragraph 1**

**Definitions**

In these Terms of Reference, unless the context otherwise indicates:

- 1.1 "SACOIR" means the South African Council on International Relations;
- 1.2 "Minister" means the Minister of International Relations and Cooperation;
- 1.3 "DIRCO" means the Department of International Relations and Cooperation;
- 1.4 "Member" means the person, selected in terms of Paragraph 4, serving in SACOIR; and
- 1.5 "JMDF" means the Johnny Makhathini Dialogue Forum as referred to in Paragraph 5(b);

**Paragraph 2**

**Establishment of SACOIR**

- 2.1 SACOIR, shall resort under the authority of DIRCO;
- 2.2 DIRCO will make provision for an appropriate budget relating to the activities of SACOIR;
- 2.3 DIRCO will make provision for Secretarial support for SACOIR; and
- 2.4 The Minister may dissolve SACOIR.

**Paragraph 3**  
**Objectives of SACOIR**

SACOIR's objectives are:

- (a) To provide a platform for the generation of public debate on foreign policy;
- (b) To provide a consultative forum for the regular review of South Africa's foreign policy; and
- (c) To advise the Minister.

**Paragraph 4**  
**Composition of SACOIR**

- 4.1 SACOIR will consist of Members who will have a proven and clear understanding of South Africa's foreign policy and the manner in which its international relations are conducted;
- 4.2 The Minister will select the Members of SACOIR for a period of three years.
- 4.3 The Minister will select up to 25 members from a wide spectrum of South African society including from the following sectors:
  - (a) Civil Society;
  - (b) Academia;
  - (c) Business;
  - (d) Labour; and
  - (e) National Departments.
- 4.4 The Members of SACOIR as mentioned in Sub-Paragraph 4.3 will be selected through a public call made by the Minister, except for National Departments;
- 4.5 The Members of SACOIR mentioned in Sub-Paragraph 4.3 will participate in their personal capacity;
- 4.6 The membership of any Member of SACOIR will come to an end in the following circumstances:

(a) When a Member has failed to attend SACOIR or Working Group meetings on three consecutive occasions without good cause;

(b) When a Member has passed away; and

(c) When a Member for valid reasons resigns from SACOIR.

4.7 The Chair will inform the Minister of a vacancy. The Minister will follow the procedure mentioned in Sub-Paragraph 4.4 to fill the vacancy.

### **Paragraph 5 Powers of SACOIR**

5.1 SACOIR will exercise the following powers:

(a) To make suggestions and recommendations to the Minister on foreign policy;

(b) To convene a JMDF which will be an international symposium with the purpose of debating prominent international relations issues impacting on South Africa's foreign policy;

(c) To establish Working Groups;

(d) To publish its Annual Report;

(e) To determine the rules of procedure of SACOIR;

(f) To make recommendations to the Minister for the amendment of the Terms of Reference; and

(g) To develop a code of conduct for its Members;

**Paragraph 6**  
**Chair and Vice-Chair of SACOIR and Minister's Attendance of Plenary Meetings**

- 6.1 The Chair and Vice-Chair will be selected by the Minister;
- 6.2 The Chair will preside over the meetings of SACOIR;
- 6.3 The Chair will call the Plenary meetings of SACOIR;
- 6.4 The Minister will be present in Plenary Meetings to engage with the Council on their suggestions and recommendations.
- 6.5 The Vice-Chair will deputise the Chair in his/her absence.

**Paragraph 7**  
**Approval and Review**

The Terms of Reference of SACOIR will be noted by Cabinet and will remain valid until such time when the Minister considers an amended version.